



# COMMISSION MEETING AGENDA

## **Regular Commission Meeting**

February 20, 2025, 9:00 a.m. to 10:30 a.m.

VC Airports Conference Room  
165 Durley Avenue  
Camarillo, CA 93010  
www.vcas.us

**Chair:** Vacant

**Vice-Chair:** Dee Dee Cavanaugh, City of Simi Valley

**Commissioners:** Matt LaVere, County of Ventura Board of Supervisors; Leslie Rule, City of Ojai; Gabriela Rodriguez, City of Oxnard; Mark Austin, City of Fillmore; Rene Delgado, City of Moorpark; Martita Martinez-Bravo, City of Camarillo; Steven Gama, City of Port Hueneme; Rryn Schumacher, City of Ventura.

**Staff:** Esteban Rodriguez, Director of Animal Services; Donna Gillesby, Deputy Director of Animal Services; Phil Rarick, VCAS Administrative Services Director; Sandra Ropes, Recording Secretary.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. REVIEW/ REORDERING OF THE AGENDA *5 minutes***
- 5. CONSENT CALENDAR *5 minutes. Roll Call vote on items indicated.***

All items on the consent calendar are expected to be non-controversial and will be enacted by one motion. There will be no separate discussion of these items. If discussion is required, that item will be removed from the Consent Calendar. Items removed from the Consent Calendar will be discussed after the balance of the Consent Calendar has been approved and before the beginning of Business Items. The Consent Calendar will be voted on and approved by roll call vote.

- A. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of November 21, 2024

RECOMMENDATION: Approve minutes of the regular Ventura County Animal Services Commission meeting of November 21, 2024.

- 6. PRESENTATIONS, PROCLAMATIONS AND COMMENDATIONS *5 minutes***
  - A. Introductions of new Commissioners
- 7. PUBLIC COMMENTS *15 minutes***

VCAS Commission Meetings have transitioned back to in-person only.

Public comment is the opportunity for members of the public to participate in meetings by addressing the VCAS Commission in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to **three (3) minutes** unless the time allotment is increased or decreased by the Chair depending on the number of speakers.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing, or cheering, that may create a disruptive environment for members of the public

wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

If you would like to address the VCAS Commission with a public comment, please arrive 15 minutes prior to the start of the meeting. You must check in with the Recording Secretary of the Board to complete a Public Comment Card. Your name will be called during the public comment section of the agenda.

## **8. DIRECTOR'S REPORT** *10 minutes*

## **9. NEW BUSINESS - Information/Discussion/Collaboration - 40 minutes**

- **Agenda Item 9.1:** Annual Elections
  - **Description:** Elect Chair and Vice Chair of VCAS Commission for 2025
  - **Time Allotted:** 10 minutes
- **Agenda Item 9.2:** Virtual Public Access to VCAS Commission
  - **Description:** Review Commission Request on Virtual Public Access to meetings
  - **Staff Report:** Esteban Rodriguez, VCAS Director
  - **Discussion Points:** County Requirements, Feasibility of Rotating Meeting locations, City Resources, Interactive dialogue session, explore potential city resources available and next steps.
  - **Recommendation:** Receive and File Discussion
  - **Time Allotted:** 5 minutes
- **Agenda Item 9.3:** Animal Services Foundation of Ventura County
  - **Description:** Receive and File Presentation on the ASFVC
  - **Staff Report:** Esteban Rodriguez, VCAS Director
  - **Discussion Points:** Articles of incorporation, bylaws, Form 990, spend for 2024. Feedback, Q&A
  - **Recommendation:** Receive and File Presentation
  - **Time Allotted:** 15 minutes
- **Agenda Item 9.4:** New Animal Services Shelter
  - **Description:** Presentation of New Animal Shelter Conceptual Drawings
  - **Staff Report:** Esteban Rodriguez, VCAS Director
  - **Discussion Points:** Current timeline, next steps. Feedback, Q&A
  - **Recommendation:** Receive and File Presentation
  - **Time Allotted:** 10 minutes

## **10. COMMISSIONER COMMENTS** *10 minutes*

## **11. ADJOURNMENT - Next meeting scheduled for Thursday, May 15, 2025, at 9:00 a.m.**